European Maritime Safety Agency

Privacy Statement on the processing of personal data in the registration of participation and contributions to EMSA's Ammonia Technical Experts Group

The protection of privacy is of high importance to the European Maritime Safety Agency (´EMSA´). EMSA is responsible for the personal data it processes. Therefore, we are committed to respecting and protecting the personal data of every individual and to ensuring efficient exercising of data subject's rights. All the data of personal nature, namely data that can identify an individual directly or indirectly, will be handled fairly and lawfully with the necessary due care.

This processing operation is subject to Regulation 2018/1725 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data. The information in this Privacy Statement is given pursuant to Articles 15 and 16 of the Regulation 2018/1725.

1. Nature and the purpose(s) of the processing operation

The purpose(s) of the processing of personal data is/are:

To establish a structured group of industry experts to facilitate the exchange of best practices and experiences with the use of ammonia in the maritime context and to collect their contributions through consultation surveys.

Building on the recommendations of the EMSA study on ammonia safety, the contributions of this group will be used to enhance the EMSA Guidance on the topic and in support to the experience building phase in the implementation of the IMO guidelines for the safety of ammonia as fuel in MSC.1/Circ.1687.

EMSA will send out a registration form by e-mail and, as the work progresses, up to 3 yearly consultation surveys, using the EU Survey platform, on relevant topics to ammonia safety which will be chosen together with the group of experts.

The participation in the surveys is voluntary. The contact information provided will be used for meeting invitations and potential follow-up interviews or questions on the participant's input to the consultation surveys, if any.

EMSA will not reuse the personal data for another purpose that is different to the one stated above.

2. Categories/types of personal data processed

The categories/types of personal data processed are the following:

Personal details: Name and Surname

Employment details: Name of their organisation and work e-mail address

3. Processing the personal data

The processing of the personal data is carried out under the responsibility of the Head of Unit 2.1 Safety & Security, acting as delegated EMSA data controller.

DPO-Queries-Dept3@emsa.europa.eu
EMSA, Praça Europa 4, 1249-206 Lisbon, Portugal / emsa.europa.eu

Personal data are processed by EMSA.

4. Access to and disclosure of personal data

The personal data is disclosed to the following recipients: designated EMSA staff members in Unit 2.1.

The information concerning Registration of participation and contributions to EMSA's Ammonia Technical Experts Group will only be shared with people necessary for the implementation of such measures *on a need to know* basis. The data are not used for any other purposes nor disclosed to any other recipient.

5. Protecting and safeguarding personal information

EMSA implements appropriate technical and organisational measures in order to safeguard and protect data subjects' personal data from accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to them.

All personal data related to Registration of participation and contributions to EMSA's Ammonia Technical Experts Group are stored in secure IT applications according to the security standards of the Agency as well as in specific electronic folders accessible only to the authorised recipients. Appropriate levels of *access are granted* individually only to the above recipients.

6. Access, rectification, erasure or restriction of processing of personal data

Data subjects have the right to access, rectify, erase, and receive their personal data, as well as to restrict and object to the processing of the data, in the cases foreseen by Articles 17 to 24 of the Regulation 2018/1725.

If data subjects would like to exercise any of these rights, they should send a written request explicitly specifying their query to the delegated data controller, Head of Unit 2.1 Safety & Security.

The above requests will be answered without undue delay, and in any event within one month of receipt of the request. However, according to article 14 (3) of the Regulation 2018/1725, that period may be extended by two further months where necessary, taking into account the complexity and number of the requests. EMSA shall inform the data subject of any such extension within one month of receipt of the request, together with the reasons for the delay.

7. Legal basis for Data processing

Processing is based on Article(s)5a of the Regulation 2018/1725.

The personal data are collected and processed in the context of Registration of participation and contributions to EMSA's Ammonia Technical Experts Group.

8. Storing Personal data

EMSA does not keep personal data longer than necessary for the purpose(s) for which that personal data is collected.

EMSA will retain the data until the end of the planned activities for the Ammonia Technical Expert Group in December 2028 or until the publication of the final Guidance. This retention will enable following up on comments received until the final text is published.

In the event of a formal appeal, all data held at the time of the formal appeal should be retained until the completion of the appeal procedures.

9. Data protection points of contact

Should data subjects have any queries/questions concerning the processing of your personal data, they should address them to the data controller, Head of Unit 2.1 Safety and Security under the following mailbox: DPO-Queries-Dept3@emsa.europa.eu.

Any data subject may also consult EMSA Data Protection Officer at: DPO@emsa.europa.eu.

Recourse:

Complaints, in cases where the conflict is not resolved by the Data Controller and/or the Data Protection Officer, can be addressed at any time to the European Data Protection Supervisor: edps@edps.europa.eu.

Electronically signed on 02/06/2026 18:12 (UTC+02)